



THE MUNICIPALITY OF  
**LAMBTON SHORES**  
REGULAR COUNCIL MEETING  
AGENDA

Meeting #: 12-2020 <https://bit.ly/LambtonShoresCouncilAugust18>  
Date: Tuesday, August 18, 2020  
Time: 7:00 p.m. - Electronic Meeting  
Location: Northville Office Board Room

Pages

1. **Call to Order**
2. **Declaration of Pecuniary Interest**
3. **Approval of Agenda**

**RECOMMENDATION:**

**THAT** the August 18, 2020 Council meeting agenda be approved as presented.

4. **Closed Session**  
  
There are no items for the Closed Session.
5. **Adoption of Minutes of Previous Council Meeting**  
  
There are no minutes included.
6. **Councillor Reports**
7. **Statutory Public Meetings**

There are no Statutory Public Meetings scheduled.

8. **Presentations**  
  
There are no Presentations scheduled.
9. **Delegations**

**10. Consideration of Correspondence, Petitions, Committee Minutes and Staff Reports**

- 10.1 Correspondence - Ontario West Coast Landowners Association - Face Masks & COVID-19 4 - 6
- 10.2 Petition - Mandatory Masks 7 - 36

**RECOMMENDATION:**  
**THAT** Items #10.1 and 10.2 be received.

**COMMUNITY SERVICES**

- 10.3 Report DCS 24-2020 - COVID-19 Operations Update 37 - 55

**RECOMMENDATION:**  
**THAT** Report DCS 24-2020 regarding the “COVID-19 Operations Update” be received for information.

- 10.4 Report DCS 25-2020 - Face Covering By-law 56 - 62

**RECOMMENDATION:**  
**THAT** Report DCS 25-2020 regarding “By-Law 50 of 2020, Face Covering By-Law” be received for information.

**11. Notice of Motion**

There were no Notices of Motion submitted by Council.

**12. Emergent Issues**

**13. By-laws and Resolutions**

- 13.1 By-Law 50-2020 - Face Covering By-Law 63 - 67
- 13.2 By-Law 51-2020 - Confirming 68

**RECOMMENDATION:**  
**THAT** By-Laws 50-2020 and 51-2020 be read a first, second and third time, passed and signed by the Mayor and Clerk.

**14. Adjournment**

**RECOMMENDATION:**

**THAT** the August 18, 2020 Council meeting adjourn at p.m.

To: Clerk, Mayor and Council, Municipality of Lambton Shores

From: Ontario West Coast Landowners Association

Re: Requiring the Use of Face Masks in Indoor Public Spaces in Lambton Shores

Date: July 29, 2020

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In the July 16, 2020 edition of the Lambton-Middlesex Standard newspaper (electronic edition) Dr. Ranade, the Medical Officer of Health for Lambton County is stated as saying that, “at this point in time, there is limited direct evidence of benefit and low certainty of benefit for mandatory masking in a community of our size. Other public health measures continue to be effective to reduce disease transmission through physical distancing, efficient case and contact identification, and self isolation”.

Online health information service provider [Healthline](#) states in its July 2020 edition:

“For many years, scientists weren’t sure whether wearing a mask was effective at preventing the spread of viruses. However, recent studies suggest they can help. One 2013 trusted study looked at how masks could help people with the seasonal flu limit spreading it when they exhale small droplets containing the virus. Overall, researchers found masks led to a more than threefold reduction in how much virus people sprayed into the air”.

These study results have been accepted by the American National Institutes of Health, a world recognized leader in biomedical research, and the United States Centre for Disease Control and Prevention.

The Mayo Clinic, another world-renowned biomedical research and treatment organization, states on its July 2020 website:

“Can face masks help slow the spread of the coronavirus (SARS-CoV-2) that causes COVID-19? Yes, face masks combined with other preventive measures, such as frequent hand-washing and social distancing, help slow the spread of the virus. So why weren't face masks recommended at the start of the pandemic? At that time, experts didn't know the extent to which people

with COVID-19 could spread the virus before symptoms appeared. Nor was it known that some people have COVID-19 but don't have any symptoms. Both groups can unknowingly spread the virus to others. These discoveries led public health groups to do an about-face on face masks. The World Health Organization and the U.S. Centers for Disease Control and Prevention (CDC) now include face masks in their recommendations for slowing the spread of the virus. The CDC recommends cloth face masks for the public and not the surgical and N95 masks needed by health care providers”.

The opening of the beaches in Lambton Shores has resulted in thousands of visitors coming to our small communities, thereby increasing the density of the population. Residents and businesspersons are witnessing many of these visitors not wearing face masks or respecting the prescribed physical distancing requirements that will help us fight the spread of the COVID-19 virus. This situation increases the opportunity for the community spread of the virus and puts our population at risk.

Our community healthcare and essential workers, as well as those persons considered to be vulnerable to this virus, need to know that our municipal officials are doing everything within their means to ensure their safety. Sarnia Council has recently mandated the use of face masks in indoor public spaces. Blackburn News reports in a July 27, 2020 article by journalist Melanie Irwin that Sarnia Councillor Brian White stated, “we’re not talking about losing autonomy here, we’re not talking about forcing people to wear masks in their private homes. We’re just simply asking people, in general, when you’re out and you’re interacting with people, when you’re going to your appointments, when you’re going to the grocery store... let’s take care of each other.”

Municipalities neighbouring Lambton Shores have similar requirements. Making the wearing of face masks mandatory in indoor public spaces should be about communal health safety and prevention, rather than whether the requirement is enforceable. Please do not politicize this issue by simply focussing on whether a temporary by-law requiring the use of face masks in indoor public areas is enforceable.

A municipal requirement for everyone to wear a face mask in an indoor public space will send a clear message of respect to our healthcare and essential workers along with the citizens of Lambton Shores that this Council is taking the COVID-19 virus seriously and doing its best to prevent the spread of the greatest public health hazard we have faced in recent memory.

To ignore the scientific studies on the wearing of face masks in helping to prevent virus spread, while leaving the area beaches open without changing the status quo is unconscionable. When it comes to COVID-19, prevention is still the best method of keeping people safe from this highly contagious virus. A face mask may offer added protection against getting sick. There are no known risks to wearing these devices, except for the cost of buying them. While some find wearing a face mask to be uncomfortable, we suggest that it is far more uncomfortable to be intubated and placed on a respirator.

Members of Council took an oath to do what is in the best interests of the municipality. In managing the COVID 19 challenge, it has often been stated that “we are all in this together”. This Council can demonstrably support that attitude by making the wearing of a face mask in an indoor public space mandatory.

In accordance with Section 12.1 of the municipal Procedural By-law, we ask that this correspondence be included on the August 11, 2020 Council meeting agenda.

Respectfully submitted,

Jordy Speake, Chair,  
Ontario West Coast Landowners Association

Recipient: Lambton Shores Municipal Council, Mayor Bill Weber

Letter: Greetings,

**Mandatory masks for indoor spaces and busy walkways in Lambton Shores**

With the influx of visitors during our peak tourist season and our small, busy shops we think mandatory masking is an important health standard during the COVID-19 Global pandemic. By doing so, our healthcare system will be more able to handle potential surges to their intensive care facilities. In addition, Ontario is blessed with an outstanding taxpayer funded health care system which, if cases continue to rise will be unable to sustain funding needed to operate. Additionally, if we want life to go back to normal, economically, we need masks to help reduce the spread of COVID-19. By leaving masks up to the public, we are only seeing about 1/3 wearing them. According to experts in the scientific community, this is not enough to inhibit the spread. Lastly, the tax base of many of the residents in this community are at or above the age that is considered vulnerable. They need to be protected. Therefore, we are submitting this petition to ask our local municipal council to implement mandatory masks in indoor spaces and busy walkways leading to and from the beach.

# Signatures

<b>Name</b>	<b>Location</b>	<b>Date</b>
Jacqueline Lyons	Grand Bend, Canada	2020-07-20
Stacey Lyons	Windsor, Canada	2020-07-20
Susan Thuss	Zurich, Canada	2020-07-20
Fredrieka Hunter	Port Franks ON, Canada	2020-07-20
Carol McLeod	Port Franks, Canada	2020-07-20
Sunhee Kimm	London, Canada	2020-07-20
Ida Burley	Theford, Canada	2020-07-20
Linda Attard	Port Franks, Canada	2020-07-20
Vickie Guerette	Lambton Shores, Canada	2020-07-20
Linda Taylor	Grand Bend, Canada	2020-07-20
Angela Arenberg	Grand Bend, Canada	2020-07-20
Judy McRoberts	Dashwood, Canada	2020-07-20
Freida Malone	London, Canada	2020-07-20
Lisa Sayers	Mt. Brydges, Canada	2020-07-20
Barbara Flannigan	Port Franks, Canada	2020-07-20
Matthew R	Ontario, Canada	2020-07-20
Lori Ronald	Georgetown, Canada	2020-07-20
Leo na Munn	Grand Bend, Ontario, Canada	2020-07-20
Janine Nielson	EXETER Ontario, Canada	2020-07-20
Jim Graham	Grand Bend, Canada	2020-07-20

<b>Name</b>	<b>Location</b>	<b>Date</b>
Majda Mai	London, Canada	2020-07-20
Sandra Fontaine	Grand Bend, Canada	2020-07-20
Deb Patterson	London, Canada	2020-07-20
Gayle Jeffery	Port Franks, Canada	2020-07-20
Michelle St.denis	Aylmer, Canada	2020-07-20
Dawn Jones	Theford, Canada	2020-07-20
Mark Crawford Smith	Grand Bend, Canada	2020-07-20
Matt Bornn	Winnipeg, Canada	2020-07-20
karine ndamukunda	Gatineau, Canada	2020-07-20
Siena Kitzen	Victoria, Canada	2020-07-20
Rex Valdez	Winnipeg, Canada	2020-07-20
Ashley Thum	Richmond Hill, Canada	2020-07-20
Bernadette Pasion	Mississauga, Canada	2020-07-20
Kate Roy	Kemptville, Canada	2020-07-20
Kvitka Holman	Toronto, Canada	2020-07-20
Zachary Grey	Ajax, Canada	2020-07-20
Eshal R	Nepean, Canada	2020-07-20
Patrick Roy	Banff, Canada	2020-07-20
Jose Leandro	Whitby, Canada	2020-07-20
Lisa Vansickle	Ontario, Canada	2020-07-20
Kennedy Collins	Winnipeg, Canada	2020-07-20
Ashley McMartin	Little Britain, Canada	2020-07-20

<b>Name</b>	<b>Location</b>	<b>Date</b>
Allison Sinopole	KETTLE AND STONY POINT FN, Canada	2020-07-20
Kathleen Vaughan	Grand Bend, Canada	2020-07-20
denise kunz	milton, Canada	2020-07-21
Kate Brown	Grand Bend, Canada	2020-07-21
Connie George	Kettle Point, Ontario, Canada	2020-07-21
Taylor Trush	Port Franks, Canada	2020-07-21
Patricia Palmer	Grand Bend, Canada	2020-07-21
Krisitne Young	London, Canada	2020-07-21
Mark Baxter	Port FRanks, Canada	2020-07-21
Susan Carter	Grand Bend, Canada	2020-07-21
Donna Thomas	Victoria, Canada	2020-07-21
catherine dipasupil	Toronto, Canada	2020-07-21
Stefanie Howell	Kamloops, Canada	2020-07-21
Breanne Bellefeuille	Waterloo, Canada	2020-07-21
Irene Attard	London, Canada	2020-07-21
Baljit Badial	Burnaby, Canada	2020-07-21
Lisa Marie Kohn	Victoria, Canada	2020-07-21
Patricia Bryan	Wyoming, Canada	2020-07-21
Michelle Stephen	Canada	2020-07-21
Janet Kershaw	Sarnia, Canada	2020-07-21
Sharon Clark	Theford, Canada	2020-07-21
Lori Dellow	Grand Bend, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Karen Puzara	Forest, Canada	2020-07-21
Lisa J	Exeter, Canada	2020-07-21
Kelly MacDonald	Theford, Canada	2020-07-21
Brenda Sharp	Port Franks, Canada	2020-07-21
Anna Carr	Canada	2020-07-21
Maria Murray	Waterloo, Canada	2020-07-21
Arlene Clark	Grand Bend, Canada	2020-07-21
Kerri Sutherland	Grand Bend, Canada	2020-07-21
Judy Robinson	Grand Bend, Canada	2020-07-21
Owen Vin	Sarnia, Canada	2020-07-21
Deb Lake	Port Franks, Canada	2020-07-21
Bonnie Densmore Geens	London, Canada	2020-07-21
Eric Outhwaite	Kitchener, Canada	2020-07-21
Krista Munn	Ailsa Craig, Canada	2020-07-21
Lou-Anne MacDonald	London, Canada	2020-07-21
Marian Finn	Sarnia, Canada	2020-07-21
Jane Lyons	Windsor, Canada	2020-07-21
Doug Nemeth	Grand Bend, Canada	2020-07-21
Hazel Westwood	Grand Bend, Canada	2020-07-21
Dana Seager	Wyoming, Canada	2020-07-21
Meaghan O'Rourke Copp	Grand Bend, Canada	2020-07-21
ted martin	Exeter, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Patti Schonbacher	Burlington, Canada	2020-07-21
Scott Laird	Elora, Canada	2020-07-21
Joanne Barry	Grand Bend, Canada	2020-07-21
Teresa Phillips Phillips	Grand Bend, Canada	2020-07-21
Jan Jolliffe	Grand Bend, Canada	2020-07-21
Cher Dehan	Henderson, Nevada, US	2020-07-21
Carrie Van Osch	Dashwood, Canada	2020-07-21
Carol Ann Walker	Grand Bend, Canada	2020-07-21
Judy Fluter	Grand Bend, Canada	2020-07-21
Colleen Strong	Grand Bend, Canada	2020-07-21
Jen Prince	Canada	2020-07-21
Lorna M. Harris	North Middlesex, Canada	2020-07-21
Jacqui Krech	Grand Bend, Canada	2020-07-21
Sharon Strong	Zurich, Canada	2020-07-21
Jennifer Floyd	Grand Bend, Canada	2020-07-21
steven wilcox	Parkhill, Canada	2020-07-21
Gayle Doroshenko	London, Canada	2020-07-21
Brittany Holman	London, Canada	2020-07-21
Cheryl O'Brien	Grand Bend, Canada	2020-07-21
Joseph Rapai	Naples, Florida, US	2020-07-21
Pamela Sanders	Strathroy, Canada	2020-07-21
Christina Strong	Mississauga, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Julie Beaulieu	Grand Bend, Canada	2020-07-21
Patty Hanes	Grand Bend, Canada	2020-07-21
Carolyn Fallowfield	Grand Bend, Canada	2020-07-21
Paul Sutherland	Grand Bend, Canada	2020-07-21
Jim Boland	Grand Bend, Canada	2020-07-21
Shelley Martin	Grand Bend, Canada	2020-07-21
Liz Crowley	Grand Bend, Canada	2020-07-21
theresa hamilton	vancouver, Canada	2020-07-21
Clare O'Reilly	Grand Bend, Canada	2020-07-21
Dale Leopold	Theford, Canada	2020-07-21
Robert Irvin	Goderich, Canada	2020-07-21
J H	Seaforth, Canada	2020-07-21
Nancy Taylor	Grand Bend, Canada	2020-07-21
Cynthia squires	Kitchener, Canada	2020-07-21
Cheryl Dinnin	Grand Bend, Canada	2020-07-21
Anne Taylor	Grand Bend, Canada	2020-07-21
Marion Taylor	Seaforth, Canada	2020-07-21
Lynn Lockhart	Grand Bend, Canada	2020-07-21
Penny Schmidt	Waterloo, Canada	2020-07-21
Jenni DeBlock	Grand Bend, Canada	2020-07-21
Stu Irwin	Grand Bend, Canada	2020-07-21
Bonnie Lapointe	Goderich, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Lisa Tadjell	Lambton Shores, Canada	2020-07-21
Wendy Soulier	Exeter, Canada	2020-07-21
Carolyn Mele	Cambridge, Canada	2020-07-21
Sarah Gill	Peterborough, Canada	2020-07-21
Wendy Rush	Grand Bend, Canada	2020-07-21
corrie foerster	London, Canada	2020-07-21
Mary Haynes	Grand Bend, Canada	2020-07-21
Pat Morden	Stratford, Canada	2020-07-21
Brenda Ferguson	Sarnia, Canada	2020-07-21
Kevin Coonan	Grand Bend, Canada	2020-07-21
Tracey Desjardine	London, Canada	2020-07-21
Sandy Winship	Exeter, Canada	2020-07-21
Garry Kruger	Exeter, Canada	2020-07-21
Debbie McCann	Exeter, Canada	2020-07-21
Michelle Smith	Kitchener, Canada	2020-07-21
Doreen Fisher	Zurich, Canada	2020-07-21
Sandy Watson	Goderich, Canada	2020-07-21
Cathy Carroll	Grand Bend, Canada	2020-07-21
Joe Pereira	Kitchener, Canada	2020-07-21
Maryann Fekete	Angus, Canada	2020-07-21
Catherine Fradette	Grand Bend, Canada	2020-07-21
Theresa Hepton	London, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
John Lewis	Grand Bend, Canada	2020-07-21
Sharon Northrup	Grand Bend, Canada	2020-07-21
Lynda Crossman	Grand Bend, Canada	2020-07-21
Sarah Tremain-Douglas	Grand Bend, Canada	2020-07-21
Pat Drouillard	Windsor, Canada	2020-07-21
Tammie Bourne	Exeter, Canada	2020-07-21
Irene Fairles	RR 1 Dashwood On,, Canada	2020-07-21
Anne Vickers	Grand Bend, Canada	2020-07-21
Jamie Fairles	London, Canada	2020-07-21
Jillian Spark	Grand Bend, Canada	2020-07-21
Linda Hoggarth	Grand Bend, Canada	2020-07-21
Mary-Anne Strong	London, Canada	2020-07-21
Paul Majury	Bayfield, Canada	2020-07-21
Helen Hatch	Stratford, Canada	2020-07-21
Linda Bretz	Bayfield, Canada	2020-07-21
Sherry Flegel	Strathroy, Canada	2020-07-21
yvette schinbein	mittchell, Canada	2020-07-21
Claudia Lewis	Grand Bend, Canada	2020-07-21
Ann Robertson	Grand Bend, Canada	2020-07-21
Regina Grosier	Ruislip, UK	2020-07-21
Janis McCahill	Forest, Canada	2020-07-21
Ted McCahill	Forest, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Peter Swanson	Grand Bend, Canada	2020-07-21
Tanya McKay	Dashwood, Canada	2020-07-21
Leslie Deighton	Dashwood, Canada	2020-07-21
Anne Manson	Guelph, Canada	2020-07-21
Michael Bueler	Pigeon Forge, Tennessee, US	2020-07-21
Debbie Skinner	Gadshill, Canada	2020-07-21
Kelly Hunter	London, Canada	2020-07-21
Amy Dejong	Clinton, Canada	2020-07-21
Vanessa Couture	Sarnia, Canada	2020-07-21
Angela Houle	Woodstock, Canada	2020-07-21
Catherine Huang	Mooretown, Canada	2020-07-21
The Bean	Ottawa, Canada	2020-07-21
Faye David	Calgary, Canada	2020-07-21
Tom Kieran	London, Canada	2020-07-21
mary Lozier	Sarnia, Canada	2020-07-21
Leslie Paddock	London, Canada	2020-07-21
Avery Macdonald	Bradford, Canada	2020-07-21
Haydyn Blain	Windsor, Canada	2020-07-21
Linsey Gunn	Owen Sound, Canada	2020-07-21
Megan New-Borton	Thunder Bay, Canada	2020-07-21
Jessie Atkins	Victoria, Canada	2020-07-21
Marie Cameron	Grand Bend., Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Karen Beaudry	Kitchener, Canada	2020-07-21
Rebecca Barcauskas	Grand Bend, Canada	2020-07-21
Bill Peckitt	Grand Bend, Canada	2020-07-21
Floyd Bobier	Grand Bend, Canada	2020-07-21
Jesse Cannon	London, Canada	2020-07-21
Deborah Burr	Town of Plympton Wyoming, Canada	2020-07-21
Cathy Hilborn	Grand Bend, Canada	2020-07-21
Anna Choudhury	Ottawa, Canada	2020-07-21
Barbara Aharan	Ilderton, Canada	2020-07-21
Stephanie Schairer	Guelph, Canada	2020-07-21
Rhonda McAskill	London, Canada	2020-07-21
Marylou Gunning	Grand Bend, Canada	2020-07-21
Daniel Hunter	Stratford, Canada	2020-07-21
Liz Wade	London, Canada	2020-07-21
Darlene Pereira	Grand Bend, Canada	2020-07-21
Gary Carpenter	Grand Bend, Canada	2020-07-21
Peter Ellis	Stratford, Canada	2020-07-21
Yvonne Pelletier	Grand Bend, Canada	2020-07-21
Robert Sloat	Bayfield, Canada	2020-07-21
Dave Williams	Lambton Shores, Canada	2020-07-21
Jacqueline Clausius	Thornhill, Canada	2020-07-21
Lisa Parker	Woodstock, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Diane Lemke	Cambridge, Canada	2020-07-21
Bob Bogdon	Mitchell, Canada	2020-07-21
Suzanne Bell	Grand Bend, Canada	2020-07-21
Brenda Kocher	Huron Park, Canada	2020-07-21
Susan Sherwood-O' Brien	Chatham, Canada	2020-07-21
Debbie Gratkowski	London, Canada	2020-07-21
Jessica McAdams	Dashwood, Canada	2020-07-21
Brad Vickers	Exeter, Canada	2020-07-21
Marilyn Priest	Grand Bend, Canada	2020-07-21
Christina Furtado	Toronto, Canada	2020-07-21
Skye Graham	Surrey, Canada	2020-07-21
Jan Harford	Grand Bend Ontario, Canada	2020-07-21
Deb McGrath	Exeter, Canada	2020-07-21
Monika Snetsinger	Plattsville, Canada	2020-07-21
Nancy Croucher	Grand Bend, Canada	2020-07-21
Michele Desbiens	London, Canada	2020-07-21
Robin Loader	Grand Bend, Canada	2020-07-21
Margaret Marks	Amherstburg, Canada	2020-07-21
Ester condello	Vaughan, Canada	2020-07-21
Paula Brisson	Paris, Canada	2020-07-21
Barb Tulpin	Parkhill, Canada	2020-07-21
Nancy Cordell	London, Canada	2020-07-21

<b>Name</b>	<b>Location</b>	<b>Date</b>
Karon Gooding	Parkhill, Canada	2020-07-21
Ryan Alexander	Grand Bend, Canada	2020-07-21
Jamie Prong	Plympton-Wyoming, Canada	2020-07-21
Heather Stegall	Grand Bend, Canada	2020-07-21
Denise wasko	London, Canada	2020-07-21
Cora Taylor	Edmonton, Canada	2020-07-21
Carol McIntosh	Grand Bend, Canada	2020-07-21
Jo-Ann Sheardown	Bayfield, Canada	2020-07-22
Cheryl champagne	Appin, Canada	2020-07-22
Kathie Koebel	Canada	2020-07-22
Sharon Weitzel	Shakespeare, Canada	2020-07-22
Tammy Johnson	Grand Bend, Canada	2020-07-22
Bruce Good	Grand Bend, Canada	2020-07-22
Catherine Strong	Toronto, Canada	2020-07-22
Maria Rolph	Lucan, Canada	2020-07-22
Donna Dack	Rochester, New York, US	2020-07-22
Randy Menard	DASHWOOD, Canada	2020-07-22
Carol Ann Good	Grand Bend, Canada	2020-07-22
Melissa Phillips	Port Franks, Canada	2020-07-22
John Lewis	Grand Bend, Canada	2020-07-22
Darlene Sloat	Grand Bend, Canada	2020-07-22
Christine Brown	Grand Bend, Canada	2020-07-22

<b>Name</b>	<b>Location</b>	<b>Date</b>
David Betts	Grand Bend, Canada	2020-07-22
Wendy Stafford	Lucan, Canada	2020-07-22
Barb Etches	Grand Bend, Canada	2020-07-22
Shazelle Santana	London, Canada	2020-07-22
Donna McNair	Kitchener, Canada	2020-07-22
marly bown	Dashwood, Canada	2020-07-22
Agnes Voyer	Exeter, Canada	2020-07-22
Lori Wheeler	Victoria, Canada	2020-07-22
Ira Carmichael	Toronto, Ontario, Canada	2020-07-22
Heather Blackman	Grand Bend, Canada	2020-07-22
Gail McCann	Kettle and Stony Pt, Canada	2020-07-22
Ingrid Hayter	Parkhill, Canada	2020-07-22
Audrey Errington	GRAND BEND, Canada	2020-07-22
Janet Arnold	Lucan, Canada	2020-07-22
Terry Taylor	Port Franks, Canada	2020-07-22
Julie Beattie	Grand Bend, On, Canada	2020-07-22
Liz Bujaki	Sarnia, Canada	2020-07-22
Kim Hayes	Burlington, Canada	2020-07-22
Bethany VanArnhem	Grand Bend, Canada	2020-07-22
Joanna Coumans	Ajax, Canada	2020-07-22
dorothy kay	london, Canada	2020-07-22
Marion Burdett	Grand Bemd, Canada	2020-07-22

<b>Name</b>	<b>Location</b>	<b>Date</b>
Rachael Steeper	Forest, Canada	2020-07-22
Terri Reid	Exeter, Canada	2020-07-22
Donna Obrien	Grand Bend, Canada	2020-07-22
Claudia Lewis	Parkhill, Canada	2020-07-22
Julie Danen	Shakespear, Canada	2020-07-22
Jullie Godwin	Grand Bend, Canada	2020-07-22
Sharon Miller	Exeter, Canada	2020-07-22
Donna Nelson	London, Canada	2020-07-22
Luke Roelofs	New York, New York, US	2020-07-22
Brad Tapson	Toronto, Canada	2020-07-22
Deb Scholl	Grand Bend, Canada	2020-07-22
sharon meek	Ottawa, Canada	2020-07-22
kelly atkinson	Clinton, Canada	2020-07-22
Linda Relouw	Dashwood, Canada	2020-07-22
Colin Bradley	London, Canada	2020-07-22
Aylish Betts	Grand Bend, Canada	2020-07-22
Miranda Vaughan	Kincardine, Canada	2020-07-22
Abby Munroe	Parkhill, Canada	2020-07-22
Janice Ruston	Stratford, Canada	2020-07-22
LAURA Wilder	London, Canada	2020-07-22
john tizzard	Grand Bend, Canada	2020-07-22
Maureen Mc Murchy	Dutton, Canada	2020-07-22

<b>Name</b>	<b>Location</b>	<b>Date</b>
Michelle Mcdonald	Crediton, Canada	2020-07-22
Janette Richards	Lucan, Canada	2020-07-22
Ben Douglas	Saint Marys, Canada	2020-07-22
Gillian Reilly	Kitchener, Canada	2020-07-22
Yusmari Gonzalez	Grand Bend, Canada	2020-07-22
sharon kyle	Bluewater, Canada	2020-07-22
Mark McCutcheon	Edmonton, Canada	2020-07-22
Stephen Reid	Grand Bend, Canada	2020-07-22
Susan Moore	Grand Bend, Canada	2020-07-22
Wendy Ryan	Grand Bend, Canada	2020-07-22
Heather Croft	Grand Bend, Canada	2020-07-22
Natalie Williams	London, Canada	2020-07-22
Gavin Jones	Canada	2020-07-22
Cecilia Scott	Burlington, Canada	2020-07-22
Tony Caperchione	Lucan, Canada	2020-07-22
Teresa Buurma	Forest, Canada	2020-07-22
Randi Ivey	Grand Bend, Canada	2020-07-22
Jennifer Blackhal	Grand Bend, Canada	2020-07-22
Carol Davidson	Grand Bend, Canada	2020-07-22
Mike Swarbrick	Bayfield, Canada	2020-07-22
Denise Mouter	Grand Bend, Canada	2020-07-22
Jim Haupt	Exeter, Canada	2020-07-22

<b>Name</b>	<b>Location</b>	<b>Date</b>
Selina Powell	Lambton Shores, Canada	2020-07-22
Erkhov Alla	Mississauga, Canada	2020-07-22
Tammy Preszcator	Hensall,Ont., Canada	2020-07-22
Johanna Soer	Grand Bend, Canada	2020-07-22
Shannon Dougherty	London, Canada	2020-07-22
Elke Ward	Grand Bend, Canada	2020-07-22
Sarah Stickland	Grand Bend, Canada	2020-07-22
Meghan Wheeler	Londesborough, Canada	2020-07-22
paul leblanc	grand bend on, Canada	2020-07-22
Diane Wells	Toronto, Canada	2020-07-22
Carol Gledhill	Grand Bend, Canada	2020-07-22
Sheila Stickland	Grand Bend, Canada	2020-07-22
Jim De Zorzi	Grand Bend, Canada	2020-07-22
Leslie Evans	Lambton shores, Canada	2020-07-22
Meeghan McCann	Sarnia, Canada	2020-07-22
Jillian Stickland	Toronto, Canada	2020-07-22
Robbie dawe	Grand Bend, Canada	2020-07-22
Ann Marie McGugan	Alvinston, ON, Canada	2020-07-22
Christine Harris	Exeter, Canada	2020-07-22
Rawaha Khan	Calgary, Canada	2020-07-22
Hana Hasanovic	Wyoming, US	2020-07-22
Ellie Rossi	Castleton On Hudson, US	2020-07-22

<b>Name</b>	<b>Location</b>	<b>Date</b>
Lila Hanna	Winnipeg, Canada	2020-07-22
Jess Mason	Hi, US	2020-07-22
Jaydee Forder	White Rock, Canada	2020-07-22
Midhat Tabakovic	Winnipeg, Canada	2020-07-22
Vee Loren	Cumming, US	2020-07-22
Anthony Mandelos	Laval, Canada	2020-07-22
Jessica Thompson	Bridgetown, Canada	2020-07-22
Asma Mohamed	Mississauga, Canada	2020-07-22
Jae Gonzalez	Winnipeg, Canada	2020-07-22
Kim Duong	Winnipeg, Canada	2020-07-22
Esca Narvacan	Toronto, Canada	2020-07-22
Olivia Souverain	Drummondville, Canada	2020-07-22
Elizabeth Acton	Arva, Canada	2020-07-22
Serena DeTata	San Carlos, US	2020-07-22
Linda Steele	Canada	2020-07-22
Sunshine Lee	Sacramento, US	2020-07-22
Marie-Christine Laurin	Montréal, Canada	2020-07-22
Leah Dallas	Newburgh, US	2020-07-23
Ruth Anne Rogerson	London, Canada	2020-07-23
Mary Margaret Devine	Alvinston, Canada	2020-07-23
Wendy Wallace	Thamesford, Canada	2020-07-23
Lee Ann Gammon	Lambton Shores, Canada	2020-07-23

<b>Name</b>	<b>Location</b>	<b>Date</b>
Sandra Stewart	Stratford, Canada	2020-07-23
Beverley Moreau	Ilderton, Canada	2020-07-23
Cindy Maxfield	Thedford, Canada	2020-07-23
Shirley Gammon	Thedford, Canada	2020-07-23
Lynn Tremain	Grand Bend, Canada	2020-07-23
P Lumsden	Grand Bend, Canada	2020-07-23
Lindsay Carrothers	Thedford, Canada	2020-07-23
Marcia Crockett	Canada	2020-07-23
Glenna Hupka	Kingsville, Canada	2020-07-23
Jaclyn Coonan	Grand Bend, Canada	2020-07-23
Linda Bellmore	Windsor, Canada	2020-07-23
Brittany Styles	Toronto, Canada	2020-07-23
Carlyn Murray	Grand Bend, Canada	2020-07-23
Gerry Paulhus	Grand Bend, Canada	2020-07-23
Rick Firth	Toronto, Canada	2020-07-23
Cathy Smith	Saint Thomas, Canada	2020-07-23
Patricia Collins	Grand Bend, Canada	2020-07-23
Mark De Zorzi	Brantford, Canada	2020-07-23
Robin Nathan	Exeter, Canada	2020-07-23
Janet Baird Jackson	Grand Bend, Canada	2020-07-23
Suzanne Thorne	Watford, Canada	2020-07-23
Joseph Wooden	Grand Bend, Canada	2020-07-23

<b>Name</b>	<b>Location</b>	<b>Date</b>
Laurie Langstaff	Grand Bend, Canada	2020-07-23
ken blair	Bluewater, Canada	2020-07-23
Doris McConnell	Tampa, Canada	2020-07-23
Sara Hunking	Bayfield, Canada	2020-07-23
Janice's Bee	Penticton, Canada	2020-07-23
John Kraft	Exeter, Canada	2020-07-23
Kristine Dresser	Tecumseh, Canada	2020-07-23
Kerry Carlyle	Lambton Shores, Canada	2020-07-23
June Morenz	Hay, Canada	2020-07-23
Helene Bushnell	Lambton Shores, Canada	2020-07-23
Amy Rogers	Ilderton, Canada	2020-07-23
Pat Highgate	Dresden, Canada	2020-07-23
caroline Tichit	New Hamburg, Canada	2020-07-23
Hilda Cornell	KETTLE AND STONY POINT FN, Canada	2020-07-23
Suzanne Davidson	Grand Bend, Canada	2020-07-23
Anne Ford	Grand Bend, Canada	2020-07-23
Joan Grandy	London, Canada	2020-07-23
Patricia Deline	Grand Bend, Canada	2020-07-23
Jeannette Pedlar	Grand Bend, Canada	2020-07-23
Kelly Romanchuk	Zurich, Canada	2020-07-23
Ashley Wakem	Granton, Canada	2020-07-23
Ann Sutton	Grand Bend, Canada	2020-07-23

<b>Name</b>	<b>Location</b>	<b>Date</b>
Vicki Holmes	Grand Bend, Canada	2020-07-23
Brian Sanders	Exeter, Canada	2020-07-23
edmund kellogg	Vernon Bridge, Canada	2020-07-23
Keira Bannister	Denfield, Canada	2020-07-23
Adam Samela	Canada	2020-07-23
Tyler Straatman	London, Canada	2020-07-23
Cyril Chalk	Fergus, Canada	2020-07-23
Arch Morrison	Lambton Shores, Canada	2020-07-23
Patrick Murphy	Seaforth, Canada	2020-07-23
Rose Vandenberg	Theford, Canada	2020-07-23
Luke Michielsen	Kitchener, Canada	2020-07-23
Judi Weber	Dashwood, Canada	2020-07-23
Diana Scholl	Grand Bend Ontario, Canada	2020-07-23
Grace Baker	London, Canada	2020-07-23
Michael Brennan	Strathroy, Canada	2020-07-23
Alice Smith	Toronto, Canada	2020-07-23
Richard Walker	London, Canada	2020-07-23
Chris Girard	Chatham, Canada	2020-07-23
Marg Otterbein	London, Canada	2020-07-23
Joyce Gilliard	London, Canada	2020-07-23
Darrell Wiebe	Grand Bend, Canada	2020-07-23
P. Gail Moffett	Bayfield, Canada	2020-07-23

<b>Name</b>	<b>Location</b>	<b>Date</b>
Tina haine	London, Canada	2020-07-23
Sue Ann Rasenberg	Exeter, Canada	2020-07-23
Alex B	Oshawa, Canada	2020-07-24
Keverylynn Knight	Seffner, US	2020-07-24
Barb Dietrich	Exeter, Canada	2020-07-24
Jayson Oliver	Aylmer, Canada	2020-07-24
Yarilyn Perlaza	Tampa, US	2020-07-24
Iazaya Villeneuve	Calgary, Canada	2020-07-24
Brandan Hooey	Sarnia, Canada	2020-07-24
Kathy Orr	Clinton, Canada	2020-07-24
ack me	Richmond Hill, Canada	2020-07-24
Alexis Walkup	Norman, US	2020-07-24
Tanisha Parikh	Novi, US	2020-07-24
Kim Ly	Brampton, Canada	2020-07-24
Mathilde Gagnon	Edmonton, Canada	2020-07-24
Jasmin Avalos	Hamilton, Canada	2020-07-24
djdjff idjdjff	ppdkf, US	2020-07-24
Andres Santos	Winnipeg, Canada	2020-07-24
Cassandra Smith	Rocklin, US	2020-07-24
Raquel Dawson	Vallejo, US	2020-07-24
Jim & Leigh-Anne Fevery	Grand Bend, Canada	2020-07-24
Kristyn Darling	Exeter, Canada	2020-07-24

<b>Name</b>	<b>Location</b>	<b>Date</b>
Sandi Johnson	Ilderton, Canada	2020-07-24
Dorothy Boundy	Grand Bend, Canada	2020-07-24
Cindy Hendrikx	Parkhill, Canada	2020-07-24
Lauren Smith	Grand Bend, Canada	2020-07-24
jim rimmer	Grand Bend, Canada	2020-07-24
David Bannister	Grand Bend, Canada	2020-07-24
Gord Sherwood	Lucan, Canada	2020-07-24
Sarah Carnegie	Cambridge, Canada	2020-07-24
Donna Bressette	Kettle&StonyPoint First Nation, Canada	2020-07-24
Marlene Dietrich's	Grand Bend, Canada	2020-07-24
Aaron Benjamins	Woodstock, Canada	2020-07-24
Jan McEwan	Grand Bend, Canada	2020-07-24
cheryl gelinas	Zurich, Canada	2020-07-24
Patrick Capper	Clinton, Canada	2020-07-25
Tammy Lama	Eden, Canada	2020-07-25
Colleen Wiendels	Denfield, Canada	2020-07-25
Doug Bonesteel	Grand Bend, Canada	2020-07-25
Enes Smlatic	London, Canada	2020-07-25
Avery Bruce	Grand Bend, Canada	2020-07-25
Alexander MacDonald	Port Franks, Canada	2020-07-25
Jenna Bilcke	Hensall, Canada	2020-07-25
Jenna Bilcke	Hensall, Canada	2020-07-25

<b>Name</b>	<b>Location</b>	<b>Date</b>
Cristina Teves	Grand Bend, Canada	2020-07-25
Laurie Fitzpatrick	Naples, Florida, US	2020-07-25
Kim McCann	Lambton Shores, Canada	2020-07-25
Laurel Jay Elliott	Bridgetown, Barbados	2020-07-25
Ross Penny	Port Franks, Canada	2020-07-25
Cathy Eisler	Rostock, Canada	2020-07-25
Valerie Mills	Grand Bend, Canada	2020-07-25
Chris Nichols	Dashwood, Canada	2020-07-25
Kelley Dalton	Toronto, Canada	2020-07-25
Andrew Cull	Oakville, Canada	2020-07-25
M. Anne Wilson	Grand Bend, Canada	2020-07-25
Rebecca Vandenberg	Grand Bend, Canada	2020-07-25
Theresa Santandrea-Cull	Grand Bend, Canada	2020-07-25
Dorothy Van Riel	Theford, Canada	2020-07-25
Sheila MacArthur	Exeter, Canada	2020-07-25
Waltrud Mueller	Baden, Canada	2020-07-25
Larry & Lynne Routley Routley	Lakeland, Florida, US	2020-07-25
Ingrid Luebke	Port Franks, Canada	2020-07-25
Robert Patrick	Seaforth, Canada	2020-07-25
Gord Studerus	Grand Bend, Canada	2020-07-25
Rosemary Earby	Grand Bend, Canada	2020-07-25
Amy Relouw-Gelinas	Grand Bend, Canada	2020-07-25

<b>Name</b>	<b>Location</b>	<b>Date</b>
Sandi Maxwell	Grand Bend, Canada	2020-07-25
Carol Clements	Grand Bend, Canada	2020-07-25
Gabrielle Tipping	Grand Bend, Canada	2020-07-26
Debbie Putherbough	London, Canada	2020-07-26
Cynthia Gill	Ailsa Craig, Canada	2020-07-26
Donna Roulston	Theford, Canada	2020-07-26
Lyle Michenet	Parkhill, Canada	2020-07-26
Edward Stronach	Port Franks Ontario, Canada	2020-07-26
Kate McKenzie	Grand Bend, Canada	2020-07-26
Mary Duggan	Exeter, Canada	2020-07-26
Cynthia Camp	London, Canada	2020-07-26
Randy Gilfillan	Seaforth, Canada	2020-07-26
Kaitlin Sinclair	Grand Bend, Canada	2020-07-26
Wendy Muller	Stoney Creek, Canada	2020-07-26
Margarita De Antunano	Hamilton, Canada	2020-07-26
Deborah Downs	Burlington, Canada	2020-07-26
Brian Parravicino	St james, Barbados	2020-07-26
William Sert	Watford, Canada	2020-07-26
lois thur	Kitchener, Canada	2020-07-26
Anna may Trapp	Kitchener, Canada	2020-07-26
Anita Stalzer	Kitchener, Canada	2020-07-26
Sandra Bate	Kitchener, Canada	2020-07-26

<b>Name</b>	<b>Location</b>	<b>Date</b>
Betty Wonch	Santa Monica, California, US	2020-07-26
Shannon Cording	London, Canada	2020-07-26
Sasa Danilovic	London, Canada	2020-07-26
Greg Treehuba	London, Canada	2020-07-26
Peter Kelly	Port Franks, Canada	2020-07-26
Donna Hawley	Grand Bend, Canada	2020-07-26
Melissa Preston	Dartmouth, Canada	2020-07-26
Juno Gomez	Fort Riley, US	2020-07-26
Bryce Stewart	Victoria, Canada	2020-07-26
Renee BG	Thunder Bay, Canada	2020-07-26
Bingqing Chen	Parker, US	2020-07-26
Lanark Russell	Canmore, Canada	2020-07-26
Eva Dornbush	Edmonton, Canada	2020-07-26
Mary McFadden	Grand Bend, Canada	2020-07-26
Harry Elias	Port Franks, Canada	2020-07-27
Tammy Franklin	Elmira, Canada	2020-07-27
Camryn MacDonald	Bayfield, Canada	2020-07-27
Karen Rawlings	Grand Bend, Canada	2020-07-27
Roxanne Richards	Hamilton, Canada	2020-07-27
Ariel Harwood-Jones	London, Canada	2020-07-27
Sofija Markoc	Windsor, Canada	2020-07-27
Deborah Waters	Grand Bend, Canada	2020-07-27

<b>Name</b>	<b>Location</b>	<b>Date</b>
Kim Pinder	Exeter, Canada	2020-07-27
Dianne Waun	Exeter, Canada	2020-07-27
Irene Tait	Goderich, Canada	2020-07-27
Lorrie Meharg	London, Canada	2020-07-27
Linda Petkovic	Parkhill, Canada	2020-07-27
Jessica ten Haaf	London, Canada	2020-07-27
Kim Chandler	Exeter, Canada	2020-07-27
Grace Weber	Grand Bend, Canada	2020-07-27
Krista McNaughton	Hamilton, Canada	2020-07-27
Paula Rosser	Bayfield, Canada	2020-07-27
Stephen Holmes	Exeter, Canada	2020-07-27
Jennifer Cofell	Blenheim, Canada	2020-07-27
Laurie O'Leary	London, Canada	2020-07-27
Daphne Breeze	Forest, Canada	2020-07-27
Janet Wedlake	Exeter, Canada	2020-07-27
Linda McGuigan	Blenheim, Canada	2020-07-27
Lori Baker	Sudbury, Canada	2020-07-27
Jessica Welten	London, Canada	2020-07-27
Darcy Bayliss	Windsor, Canada	2020-07-27
Jaime McGee	Ailsa Craig, Canada	2020-07-27
Stephanie Bayliss	Windsor, Canada	2020-07-27
Samantha Steckle	Zurich, Canada	2020-07-27

<b>Name</b>	<b>Location</b>	<b>Date</b>
Britany Genovesi	Windsor, Canada	2020-07-27
Jody McKee	London, Canada	2020-07-28
charie hendrick	Grand bend, Canada	2020-07-28
Alice Dietrich	Burlington, Canada	2020-07-28
Joan Skinner	Exeter, Canada	2020-07-28
Jane Connon	Mississauga, Canada	2020-07-28
H Davey	Grand Bend, Canada	2020-07-28
Renu Talwar	Toronto, Canada	2020-07-28
Katherine Prout	Chatham, Canada	2020-07-28
suzanne Champoux	Calgary, Canada	2020-07-28
Ellyn Scarborough	Saint Thomas, Canada	2020-07-28
Fred Flink	Toronto, Canada	2020-07-28
Margaret Boer	London, Canada	2020-07-28
Nathan Burgess	Regina, Canada	2020-07-29
Sherry Schofield	Ilderton, Canada	2020-07-29
Rita Hogan	Grand Bend, Canada	2020-07-30
Catherine Jones	Parkhill, Canada	2020-07-30
Dale Hughes	Ipperwash beach, Canada	2020-07-30
Spring Robinson	Exeter, Canada	2020-07-30
Paige Elliott	Grand Bend, Canada	2020-07-30
becky nash	Dashwood, Canada	2020-08-01
Kathy Kloske	Parkhill, Canada	2020-08-01

<b>Name</b>	<b>Location</b>	<b>Date</b>
Jamie Stephans	Theford, Canada	2020-08-03
Mandy White	Port Franks, Canada	2020-08-03
Charlie Quast	Exeter, Canada	2020-08-03
Kathleen Wise	New Hamburg, Canada	2020-08-06
Dianne Tschirhart	Bluewater, Canada	2020-08-08
Linus Kuntz	Grand Bend, Canada	2020-08-08
Janet Winters	Exeter, Canada	2020-08-09
Diane Hartwick	Granton, Canada	2020-08-09
Tera Fox	Chatham-Kent, Canada	2020-08-09
Mary Lou Muschik	Chatham, Canada	2020-08-09
Kim Meek	Grand Bend, Canada	2020-08-09
Tamara Corso	Chatham, Canada	2020-08-09
Diane Coulter	Fort McMurray, Canada	2020-08-09
Matilda Battle	Chatham, Canada	2020-08-09
Glenda Johnston	Chatham, Canada	2020-08-09
Brenda Waldie	Chatham, Canada	2020-08-09
Trevor Gregg	Blenheim, Canada	2020-08-09
Tim Atkinson	Chatham, Canada	2020-08-09
Andrea Stewart	Chatham, Canada	2020-08-09
MaryLou Ward	Blenheim,Ontario, Canada	2020-08-09
Laura Chauvin	Tilbury, Canada	2020-08-09
Sheri Swan	Chatham-Kent, Canada	2020-08-09

<b>Name</b>	<b>Location</b>	<b>Date</b>
Sherrill Ball	Chatham, Canada	2020-08-09
Alexa Sa-avedra	London, Canada	2020-08-10
Ariel Byron	Montréal, Canada	2020-08-10
Shannon Lapere	Niagara Falls, Canada	2020-08-10
neve sheckells	Hamilton, US	2020-08-10
Rhys Taylor	Vernon, Canada	2020-08-10
Chadi Hariri	Montréal, Canada	2020-08-10
chylar adams	warkworth, Canada	2020-08-10
Rojpreet Kaur	Waterloo, Canada	2020-08-10
vivianne coulombe	Burnaby, Canada	2020-08-10
Sunpreet Singh	Winnipeg, Canada	2020-08-10
Mackenzie White	Langley, Canada	2020-08-10
Lucretia Nelson	Birmingham, US	2020-08-10
Brianna Brisk	Milwaukee, US	2020-08-10
Joscelyne Leach	Chatham, Canada	2020-08-10
Cathy McGee	Chatham, Canada	2020-08-10
Kenzy Bazinet	Sudbury, Canada	2020-08-10
Meghan Gray	Chatham, Canada	2020-08-10
bethann vandevelde	blenheim, Canada	2020-08-10

# THE MUNICIPALITY OF LAMBTON SHORES

**Report DCS 24-2020**

**Council Meeting Date: August 18, 2020**

**TO:** Mayor Weber and Members of Council  
**FROM:** Steve McAuley, Director of Community Services  
**RE:** COVID-19 Operations Update

**RECOMMENDATION:**

**THAT** Report DCS 24-2020 regarding the “COVID-19 Operations Update” be received for information.

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**SUMMARY**

This report provides Council with an update on municipal operations and expected procedural changes arising from the COVID-19 pandemic. It is important to note that this update is provided based on current information. As the COVID-19 pandemic is continuously evolving, operations could be impacted at any time based on guidance from Public Health, or through changes to the Provincial Emergency Order.

**BACKGROUND**

**Administration**

Municipal offices remain closed to the general public at this time. The exception to this rule is meetings by appointment or invitation. All three administration offices have drop boxes located outside the entrances to allow for the drop off payments, documents etc. Planning applications and building permits are being handled through appointments only, or by the use of the drop box. For the most part, bill payments are being accomplished through either online payment or by drop off. In the rare case where an individual can do neither of these things, other arrangements have been made to allow them to make the payment. In anticipation of opening the offices to the public, arrangements are being made for the installation of protective barriers at all public counters. Staff expect the timing of this work to be such that the offices can open in conjunction this the Shores facility outlined below after Labour Day weekend. Protective barriers will separate staff from the public and allow a safe interaction at the counter.

**Arena Operations**

In March 2020 both the Legacy and Shores Recreation Centres closed due to COVID-19, abruptly ending the season for many ice users.

Now that Ontario has entered into Phase 3 of its reopening plan, many restrictions are being lifted, thus allowing for more events, team sports, etc.

At this time, staff are making preparations to open the Shores Recreation Centre for ice rentals on September 8, 2020, with the Legacy Recreation Centre tentatively scheduled to open October 1, 2020. This is roughly two weeks later than normal operations. Both opening dates will be dependent on ice requests from the user groups. The general guideline for minimum hours of ice rentals for a typical year is 40 hours per week. In a normal year, the Shores Recreation Centre and Legacy Recreation Centre each average 52-54 contracted hours per week.

Staff have reviewed return to play protocols for various associations, reviewed best practices and guidance provided from the Ontario Recreation Facilities Association, and conferred with Lambton Public Health. Staff have provided all contracted ice users with the following documents, which are attached to this report for Council review:

- Return to Play Template
- Facility Guidelines for Ice Users

Both documents have been reviewed and vetted by Lambton Public Health.

The Return to Play template is a common approach that many municipalities are requiring of user groups. The template asks groups how they will ensure physical distancing, hygiene, equipment and contact tracing, should an outbreak occur. Groups will be responsible to manage their own participants, and ensure that they are communicating municipal and association procedures and policies to all members.

User groups were also provided with the Facility Guidelines for ice users. These guidelines have considered operations, facility capacity, staffing levels and provincial restrictions. It is expected that the guidelines will change as the ice season evolves.

Lambton Public Health has confirmed the following direction for facility capacity:

- Ice Rink/Arena: 50 people
- Gymnasium/Hall: 50 people
- Fitness Centre: Up to 50 people (capacity at the Shores will limit this number to 30)
- Meeting Rooms: Up to 50 people (depending on capacity to ensure appropriate physical distancing)
- Spectators (entire facility): 50 people

Staff are not included in these capacity limits.

Considerations need to be made with respect to overlapping of rental times which could surpass the capacity limits.

At this time, the following practices are being put in place:

- No more than 25 on ice participants per rental.
- No more than 25 spectators per rental.
- Participants and spectators can enter the facility no more than 15 minutes before their rental, and must exit within 15 minutes of leaving the ice surface.
- Dressing rooms (maximum of 2) will be available for each rental. Showers located within the dressing rooms will be closed.
- User groups will be required to track participants and must ensure pre-screening before entering the facility. Some groups will use apps to ensure they are tracking appropriately; others will screen and track on-site at the facility.
- Groups must also ensure that gathering size limits for their rentals (25 on ice participants and 25 spectators per rental) are being adhered to.
- Public washrooms will be cleaned and sanitized two times per day, based on public health guidance. High touch surfaces (door knobs, railings, etc.) will be cleaned and sanitized frequently.

Staff have had discussions with other municipalities regarding arena operations. It appears that the common practice is to allow no more than 25 participants at a time on the ice. The justification for this is twofold. First, dressing room limitations allow for only 11 participants at a time. To allow for sufficient cleaning and sanitizing between uses, the maximum number of dressing rooms that can be allocated per ice rental is two. The second reason for the 25 maximum is to ensure that all groups can maintain a typical 60 minute ice rental (which includes a ten minute flood), with no blackout or gap between ice rentals.

Some municipalities are allowing for more ice users at a time, however in that case the facility must be cleared between rentals to ensure that no more than 50 people will be in the arena area at one time. This results in either increased costs to the user group or the Municipality for “blackout ice” between rentals. This also limits available ice time to the user groups to accommodate this blackout time.

Other recommended operational changes include:

- No concession operations for the season.
- Limited skate sharpening services.
- No public skating or free skating opportunities, however private rentals will be permitted.
- Designated hours during non-prime (daytime) hours for the walking track.
- All existing board advertisements will be extended for a period of one year at no extra cost. Any new board ads will be charged the normal rate as identified in the Lambton Shores Fee By-Law. Staff do not anticipate any requests for new board ads for the coming season based on the limited number of public that will be in the facility.

Staff are recommending these operational changes to discourage gatherings, limit the number of people in the facility and to ensure operators are able to concentrate on facility cleaning and sanitizing rather than ancillary services. There will be a financial

impact to not offering public skating (approximately \$2,000 lost revenue based on 2019 numbers). The concessions typically operate in a break-even or small deficit and therefore there is no significant financial impact expected by not offering this service for the upcoming season. The cost of extending board advertising for a period of one year at no cost will result in approximately \$7,200 of lost advertising revenue.

It is important to note that any of these practices could resume or be modified at any time should additional restrictions be lifted.

YMCA operations will be limited to no more than 30 participants in the fitness area based on capacity of that space.

### **Other Recreation Facilities**

All other recreational facilities will remain closed until October 2020. Staff are reviewing options to ensure appropriate staffing levels and operational capacity for cleaning and sanitizing.

### **Beach Operations**

The Grand Bend Beach has been open since June 22, 2020. This has been an exceptional year on a number of fronts, including number of visitors to our beach, by-law enforcement requirements and extremely hot weather. The number of visitors on the beach can be attributed to a number of factors including a high number of “daytrippers” wishing to travel after an extended COVID-19 lockdown, the hot weather we have experienced, as well as the fact the some other local beaches and parks have not opened, or have closed during the day due to maximized capacity, forcing people to make Grand Bend their beach destination. Aside from these factors, it is clear that Grand Bend Beach has developed a reputation as a pristine beach location, which is a tribute to the work done by staff and Council.

Through the course of the season, staff have had to adjust operations as issues arise. Most notably is the deployment of a dedicated by-law enforcement teams to deal with the ongoing enforcement issues this year at not only the Grand Bend Beach, but also to deal with parking issues in Port Franks and Upperwash. In addition to increasing by-law enforcement, staff have liaised with the OPP, who have provided additional officers in Grand Bend for weekend coverage.

From a health perspective, the local Medical Officer of Health issued beach opening guidelines, which for the most part we have been able to meet. The guidelines include suggestions regarding signage, washroom capacity, washroom cleaning protocols etc. As of the writing of this report, no issues or concerns regarding the beach operations have been reported to staff from Lambton Public Health. Lambton Public Health continues to conduct water quality testing and issue water advisories if required. With essentially only three weekends left in the summer season, including the Labour Day weekend, staff will continue beach operations based on these protocols and practices.

## **Fire and Emergency Services**

Fire and Emergency Services have continued to operate throughout the pandemic. As the pandemic has evolved, some normal operations have resumed, including: processing of burn permits with new COVID requirements added; regulatory fire inspections have recommenced following a new COVID protocol; and public education continues, however without face-to-face interaction. For instance, public education has just commenced a campaign for home safety checks whereby a homeowner can complete a home safety check, notify Fire and Emergency Services that the safety check has been completed, and receive a coupon savings book for participating restaurants and businesses throughout Lambton Shores.

Platoon based (small group) practical training commenced in June. The training division has developed YouTube videos to provide support and ensure consistency in the training across the various platoons.

The supply of personal protective equipment across the department remains adequate for both fire personnel and regular municipal staff.

## **ALTERNATIVES TO CONSIDER**

This report is for information, no alternatives are presented.

## **RECOMMENDED ACTIONS**

That this report be received for information.

## **FINANCIAL IMPACT**

The full financial impact of COVID-19 has not yet been fully assessed, however staff will provide this information in a future report once it is known.

## **CONSULTATION**

Lambton Public Health has vetted both the Ice User Guidelines and the Return to Play Template for arena ice users.

Attached:

1. Legacy Guidelines Ice Users
2. Shores Guidelines Ice Users
3. Return to Play Draft



## **Legacy Recreation Centre**

### **RETURN TO PLAY COVID-19 FACILITY GUIDELINES FOR ICE USERS**

As COVID-19 continues to evolve, this document is subject to change without notice.

#### **Parking Lot Entrance**

No change from previous years.

#### **Entrance Doors**

The main entrance will be the entrance for all facility users.

#### **Exit Doors**

To be determined.

#### **Entrance Process**

User groups will be required to monitor the entrance and exits, and ensure that proper procedures are followed, including the participant/spectator numbers.

Prescreening is required. Lambton Public Health to determine the required process. User groups must ensure they keep a log of all participants entering the facility, this can be accomplished before the practice (e.g. through RSVPs). The log shall be kept for contact tracing purposes. The Municipality will not ask for this information, unless required by Lambton Public Health in the case of an outbreak.

Thomas Hall rentals will be tracked separately, and are not the responsibility of the ice user group.

#### **Entrance Time and Exit Time**

Entrance to the facility will be permitted 15 minutes prior to the rental. Participants arriving earlier must be asked by the user group volunteer to wait outside the facility.

Dressing rooms must be vacated within 15 minutes after leaving the ice. For instance, if the rental is at 4:00pm, the user group must be off the ice by 4:50pm and have left the facility by 5:05pm. It

is the responsibility of the user group to ensure participants have left the building at the required time.

### **Changing of Equipment Location Process**

Dressing rooms will be available, with a maximum of 11 people per room, including parent reps, coaches and participants. Showers within the dressing rooms will not be available.

Participants may not get ready, tie skates or untie skates in the lobby, and must use the designated dressing room. Coaches must put skates on in the dressing room hallway and can use provided seating.

### **Number of On-ice Participants**

The maximum number of participants per session/practice/hour ice time is 25 people. This includes players, coaches and officials. This is to allow a second group to enter the facility while the first group is still inside. This will allow us to maintain 50 minute on-ice time rentals.

The user group must assign a volunteer to control the facility entrance. The volunteer must ensure the following:

- Ice participants are provided access to the facility no sooner than 15 minutes before their rental
- Spectators are provided access to the facility no sooner than 15 minutes before the rental
- No more than 25 ice participants AND 25 spectators are granted access
- Do not allow any other participants to enter the facility with the exception that parents may access the dressing room hallway to tie skates of younger participants
- Access to main washrooms will be permitted for both ice participants and spectators

Ice participants must ensure the following:

- No more than 25 on ice participants per rental
- Ice participants do not have access to other areas of the facility, and should only be in the dressing rooms or on the ice surface
- Ice participants must remain in the dressing room until the Zamboni has cleared the ice

Groups may need to coordinate with other associations for overlapping rental times.

For example, Association A's ice rental time is from 6:00pm – 7:00pm, and Association B's rental time starts at 7:00pm. As ice users are required to exit the building 15 minutes after leaving the ice surface, Association A is required to exit by 7:05pm. As Association B is allowed to enter the building 15 minutes prior to their ice rental time, they will be allowed to enter at 6:45pm. Therefore, there will be a 20 minute overlap of ice users to a maximum of 50 people. Each ice user rental group will need to work with the other group to ensure that the maximum number of people is not exceeded during this overlap.

### **Spectators**

Spectators must be limited to 25 due to possible overlapping groups.

Spectators must ensure:

- They watch from the stands only. No viewing from the lobby.

- Spectators must be physically distanced by a minimum of 2m
- Spectators exit to be determined
- Spectators may access the dressing room hall to tie skates of younger participants.
- Spectators may walk through the lobby to access the main washrooms.
- Spectators will be provided access to the facility no more than 15 minutes prior to the start of the rental.
- All spectators must exit the facility between rentals. If a spectator is staying for the second rental, the spectator must leave the facility and re-enter through the main door.
- Spectators must begin to exit once the users are off the ice surface. Spectators may wait outside, or in cars and/or parking lot for their participants.
- Spectators may assist with untying skates in the dressing room hall, but must not gather and ensure they leave the facility immediately after untying skates. Groups may wish to designate a few parents on each team to assist with this process.

### **Conduct of Parents in the Stands**

Spectators must ensure that they are physically distanced by a minimum of 2m in the stands. Spectators must take any garbage with them and dispose of in the appropriate containers. If parents have other children with them that are not participating in on-ice activities, the parent is responsible for the conduct of that child(ren). Children must be supervised at all times, without exception. Parents not supervising their children will be asked to leave the facility with their children, and without warning.

### **Items Allowed in the Facility**

Bags, individual food and beverages are permitted. No shared food (e.g. potlucks, bake sales, team snacks, etc.). Waste containers must be used. Seating will be limited. Tables will not be available.

### **Warm Ups/Dry Land Training**

Warm ups and dry land training are not permitted in the facility.

### **Reporting of Incidents – Injury or COVID-19**

Incident forms are available from municipal staff.

### **Storage**

Access to storage will be by appointment or prior arrangement only. Groups should try to limit the number of people with access to storage areas. These areas will not be cleaned or sanitized.

### **Cleaning**

Dressing rooms will be cleaned and sanitized after each use. Washrooms will be cleaned and sanitized twice daily. High touch point surfaces such as player's benches and door handles will be sanitized several times per day.

Groups are responsible for ensuring all garbage is collected in trash bins in dressing rooms. Groups must ensure that participants are not spitting, or depositing other bodily fluids on any surface in the facility.

User groups are required to clean and dispose of any materials left on the players' benches.

### **Skate Sharpening Services**

Skate sharpening will be available by appointment only, and will not be provided during prime hours (4pm – 11pm Monday through Friday and weekends).

### **Referee Rooms**

Referee rooms will not be available for coaches. Coaches should come dressed for practice and should be prepared to put skates on in the dressing room hallway.

### **Masks**

To be determined.

### **Conduct with Staff**

All participants must ensure they maintain at least 2m distance when speaking to staff. There is a zero tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks minimum.

### **Compliance**

Groups not complying with any facility rule noted above will be given one written warning. The second offense will be a suspension from the facility. The third offense will result in expulsion from the facility for the season. Refunds will not be provided for groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions will last a minimum of two weeks. Suspensions and expulsions will apply to either the offending individual, team and/or the entire association depending on the severity of the contravention.



## **Shores Recreation Centre**

### **RETURN TO PLAY COVID-19 FACILITY GUIDELINES FOR ICE USERS**

As COVID-19 continues to evolve, this document is subject to change without notice.

#### **Parking Lot Entrance**

No change from previous years.

#### **Entrance Doors**

The main entrance will be the entrance for all facility users.

#### **Exit Doors**

Ice participants will exit through the “Exit Doors” at the end of the dressing room hallway. The exit doors will be clearly marked.

#### **Entrance Process**

User groups will be required to monitor the entrance and exits, and ensure that proper procedures are followed, including the participant/spectator numbers.

Prescreening is required. Lambton Public Health to determine the required process. User groups must ensure they keep a log of all participants entering the facility, this can be accomplished before the practice (e.g. through RSVPs). The log shall be kept for contact tracing purposes. The Municipality will not ask for this information, unless required by Lambton Public Health in the case of an outbreak.

YMCA operations will be tracked separately, and are not the responsibility of the ice user group.

#### **Entrance Time and Exit Time**

Entrance to the facility will be permitted 15 minutes prior to the rental. Participants arriving earlier must be asked by the user group volunteer to wait outside the facility.

Dressing rooms must be vacated within 15 minutes after leaving the ice. For instance, if the rental is at 4:00pm, the user group must be off the ice by 4:50pm and have left the facility by 5:05pm. It is the responsibility of the user group to ensure participants have left the building at the required time.

### **Changing of Equipment Location Process**

Dressing rooms will be available, with a maximum of 11 people per room, including parent reps, coaches and participants. Showers within the dressing rooms will not be available.

Participants may not get ready, tie skates or untie skates in the lobby, and must use the designated dressing room. Coaches must put skates on in the dressing room hallway and can use provided seating.

### **Number of On-ice Participants**

The maximum number of participants per session/practice/hour ice time is 25 people. This includes players, coaches and officials. This is to allow a second group to enter the facility while the first group is still inside. This will allow us to maintain 50 minute on-ice time rentals.

The user group must assign a volunteer to control the facility entrance. The volunteer must ensure the following:

- Ice participants are provided access to the facility no sooner than 15 minutes before their rental
- Spectators are provided access to the facility no sooner than 15 minutes before the rental
- No more than 25 ice participants AND 25 spectators are granted access
- Do not allow any other participants to enter the facility with the exception that parents may access the dressing room hallway to tie skates of younger participants
- Access to main washrooms will be permitted for both ice participants and spectators

Ice participants must ensure the following:

- No more than 25 on ice participants per rental
- Ice participants do not have access to other areas of the facility, and should only be in the dressing rooms or on the ice surface
- Ice participants must remain in the dressing room until the Zamboni has cleared the ice

Groups may need to coordinate with other associations for overlapping rental times.

For example, Association A's ice rental time is from 6:00pm – 7:00pm, and Association B's rental time starts at 7:00pm. As ice users are required to exit the building 15 minutes after leaving the ice surface, Association A is required to exit by 7:05pm. As Association B is allowed to enter the building 15 minutes prior to their ice rental time, they will be allowed to enter at 6:45pm. Therefore, there will be a 20 minute overlap of ice users to a maximum of 50 people. Each ice user rental group will need to work with the other group to ensure that the maximum number of people in not exceeded during this overlap.

### **Spectators**

Spectators must be limited to 25 due to possible overlapping groups.

Spectators must ensure:

- They watch from the stands only. No viewing from the lobby.
- Spectators must be physically distanced by a minimum of 2m
- Spectators must exit the facility through the same doors as the ice users.
- Spectators may access the dressing room hall to tie skates of younger participants.
- Spectators may walk through the lobby to access the main washrooms.
- Spectators will be provided access to the facility no more than 15 minutes prior to the start of the rental.
- All spectators must exit the stands between rentals. If a spectator is staying for the second rental, the spectator must leave the facility and re-enter through the main door.
- Spectators must begin to exit once the users are off the ice surface. Spectators must wait for the Zamboni to be on the ice and for the ice surface doors to be closed before exiting. Spectators may wait outside, or in cars and/or parking lot for their participants.
- Spectators may assist with untying skates in the dressing room hall, but must not gather and ensure they leave the facility immediately after untying skates. Groups may wish to designate a few parents on each team to assist with this process.

### **Conduct of Parents in the Stands**

Spectators must ensure that they are physically distanced by a minimum of 2m in the stands. Spectators will not be permitted on the walking track. Spectators must take any garbage with them and dispose of in the appropriate containers. If parents have other children with them that are not participating in on-ice activities, the parent is responsible for the conduct of that child(ren). Children must be supervised at all times, without exception. Parents not supervising their children will be asked to leave the facility with their children, and without warning.

### **Items Allowed in the Facility**

Bags, individual food and beverages are permitted. No shared food (e.g. potlucks, bake sales, team snacks, etc.). Waste containers must be used. Seating will be limited. Tables will not be available.

### **Warm Ups/Dry Land Training**

Warm ups and dry land training are not permitted in the facility.

### **Reporting of Incidents – Injury or COVID-19**

Incident forms are available from municipal staff.

### **Storage**

Access to storage will be by appointment or prior arrangement only. Groups should try to limit the number of people with access to storage areas. These areas will not be cleaned or sanitized.

### **Cleaning**

Dressing rooms will be cleaned and sanitized after each use. Washrooms will be cleaned and sanitized twice daily. High touch point surfaces such as player's benches and door handles will be sanitized several times per day.

Groups are responsible for ensuring all garbage is collected in trash bins in dressing rooms. Groups must ensure that participants are not spitting, or depositing other bodily fluids on any surface in the facility.

User groups are required to clean and dispose of any materials left on the players' benches.

### **Skate Sharpening Services**

Skate sharpening will be available by appointment only, and will not be provided during prime hours (4pm – 11pm Monday through Friday and weekends).

### **Referee Rooms**

Referee rooms will not be available for coaches. Coaches should come dressed for practice and should be prepared to put skates on in the dressing room hallway.

### **Masks**

To be determined.

### **Conduct with Staff**

All participants must ensure they maintain at least 2m distance when speaking to staff. There is a zero tolerance policy for any mistreatment of staff. Any person that refuses to maintain distance or abuses staff in any way will receive an automatic suspension from the facility for a period of two weeks minimum.

### **Compliance**

Groups not complying with any facility rule noted above will be given one written warning. The second offense will be a suspension from the facility. The third offense will result in expulsion from the facility for the season. Refunds will not be provided for groups that have been suspended or expelled and the group will be responsible to pay for ice time booked during the suspension and/or expulsion. Suspensions will last a minimum of two weeks. Suspensions and expulsions will apply to either the offending individual, team and/or the entire association depending on the severity of the contravention.



## **COVID-19 Recreation Facility User Return to Play Operations Plan**

As part of the Stage 3 reopening, the Provincial government has provided the following directives with respect to team sports and live sporting events:

### **TEAM SPORTS AND LIVE SPORTING EVENTS**

- Prolonged or deliberate contact while playing sports is not permitted.
- Team sports in which body contact between players is either an integral component of the sport or commonly occurs while engaged in the sport (e.g., wrestling, judo) are not yet permitted, unless the approach can be modified to prevent prolonged or deliberate physical contact.
- Amateur and recreational sports leagues may resume so long as they do not allow prolonged or deliberate physical contact between players or if they have modifications to avoid physical contact between players.
- Leagues must contain no more than 50 participants total. If participants in a league exceed 50, the league may divide into smaller groups of no more than 50. Players are not yet permitted to play against players outside of their league or group.
- Spectators at all sporting events, including professional sports, will be subject to gathering limits and physical distancing measures, with assigned seating where possible.

This template has been developed as a resource and guide for the details that should be included in your organization's respective plan. Municipal staff are available as a resource to assist you as you develop your plan. Your respective provincial and/or national organization may have provided you with guideline documents that should be used as a resource when developing your plan. It is important to recognize that the COVID-19 pandemic is constantly evolving. Adjustments to your plan throughout the season may be required.

**Operational plans must be provided to the Municipality of Lambton Shores for review. Municipal staff may work with you to make adjustments if required by Lambton Public Health.**

Disclaimer: This is considered a minimum safety standard and the Municipality of Lambton Shores does not guarantee the safety of all participants and will not be held liable if injury or illness occurs.

Organization Name	
Contact Name	
Email	
Phone	
Date Submitted	
Date Approved (internal / staff use)	
Approved by (internal / staff use)	

**Physical Distancing**

Outline or detail the directives your organization is going to implement to ensure physical distancing during your facility rental.

**Consider:** communication to groups, splitting groups into smaller size, types of drills, etc.

***Our organization’s plan to ensure physical distancing is as follows (bullet points):***

## Group Size

How are you mitigating your sport or recreation activities to meet the current government and public health guidelines related to group size and gatherings.

**Consider:** cohorts, more frequent practices, establishing limits on the number of spectator/family member to 1 per player, driving your league into smaller groups, etc.

***Our organization's plan to ensure proper group sizes are being met is as follows (bullet points):***

## Hygiene

How will you ensure that participants and members of your organization are following necessary hygiene practices recommended by Public Health?

**Consider:** training, communication to members, providing hand sanitizer, not sharing equipment, providing/recommending personal protective equipment, policy/procedure change, etc.

***Our organization's plan to ensure proper hygiene practices are being met is as follows (bullet points):***

## Training and Education

How will you ensure that all participants and volunteers know how to keep themselves and others safe from exposure to COVID-19?

**Consider:** communications plan, etc.

***Our organization's plan to ensure sufficient training and education for participants is as follows (bullet points):***

## Screening for COVID-19

How will you be aware if a participant has potential COVID-19 symptoms, such as fever, sore throat, cough, runny nose or difficulty breathing? Have you provided education or communication of self-monitoring of symptoms? Are you maintaining a log of participants, staff or volunteer attendance?

***Our organization's plan is as follows (bullet points):***

## Equipment and Personal Items

Have you communicated with participants about clearly labelling their personal equipment, as well as cleaning and disinfecting their own equipment? Do you have a process and supplies available to ensure cleaning and disinfecting of shared equipment?

***Our organization's plan is as follows (bullet points):***

## Compliance

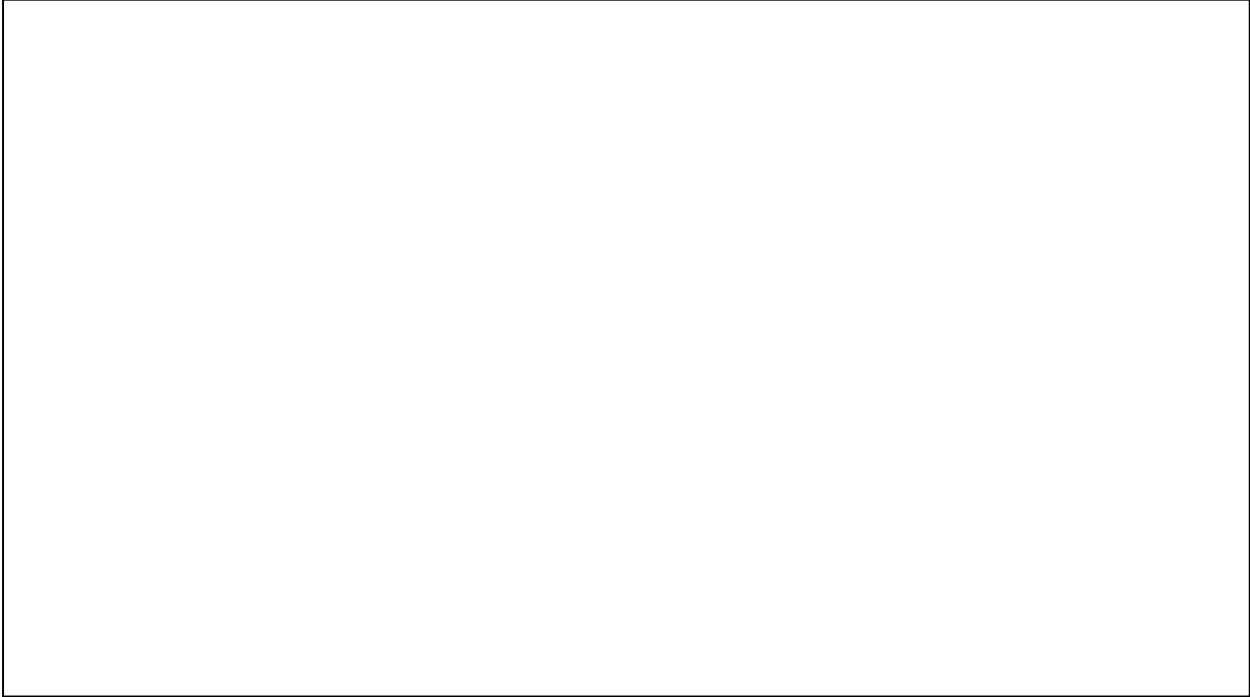
Outline your plans to hold participants and members accountable to established guidelines, policies and procedures. Outline your plan for non-compliance.

**Consider:** Warning, suspensions, expulsions, etc.

***Our organization's plan to ensure compliance is as follows (bullet points):***

## Other

Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that don't fit in the categories above.

A large, empty rectangular box with a thin black border, intended for providing additional directives or notes to mitigate COVID-19 transmission.

## THE MUNICIPALITY OF LAMBTON SHORES

Report DCS 25-2020

Council Meeting Date: August 18, 2020

**TO:** Mayor Weber and Members of Council  
**FROM:** Steve McAuley, Director of Community Services  
**RE:** By-law 50 of 2020 - Face Covering By-Law

**RECOMMENDATION:**

**THAT** Report DCS 25-2020 regarding “By-Law 50 of 2020, Face Covering By-Law” be received for information.

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**SUMMARY**

This report presents By-Law 50 of 2020 being a bylaw to require the use of face covering in all enclosed public places as directed by Council.

**BACKGROUND**

At the Regular Council meeting on August 11, 2020, Council passed the following resolution:

*WHEREAS wearing non-medical masks or face coverings is vital to reducing the spread of COVID-19;*

*AND WHEREAS many local and regional governments in Ontario have passed their own individual by-laws making non-medical masks or face coverings mandatory in indoor public spaces which can be inconsistent between communities causing confusion for the public;*

*AND WHEREAS it is in the best interest of the citizens of Lambton Shores to mandate and normalize the wearing of masks during this pandemic;*

*THAT staff be asked to draft a by-law to make wearing non-medical masks or face coverings mandatory in indoor public spaces in Lambton Shores to help stop the spread of COVID-19; and*

*THAT the Mandatory Mask By-Law from the neighboring community of Petrolia be used as a model for the Lambton Shores draft by-law; and*

*THAT a meeting of Council be called for August 18, 2020 to discuss and debate a Mandatory Mask By-Law.*

Staff have prepared By-Law 50 of 2020 that will require the use of face coverings in all enclosed public spaces. This type of by-law is often referred to as a “mandatory mask

by-law". The by-law applies to anyone who is 9 years of age or older. This age stipulation corresponds with the rules around face covering for children returning to school. Grades 4 and above will be required to wear some type of face covering. There are a number of exceptions in Section 3 of the by-law that will exempt a person from wearing a face cover, including medical issues, while playing sports, while eating or drinking, etc.

The by-law applies to any type of enclosed space where the public is permitted, including retail shops, restaurants, office buildings, municipal facilities etc., and applies to patrons and staff or owners. Areas in a building where the public is not permitted such as lunchrooms, storage areas etc. are not classified as an enclosed public space when only employees use them. In addition, if an employee is protected from the public behind a physical barrier (e.g. Plexiglas) they do not require a face covering, however the public being served would.

The by-law also includes the requirement under Section 9 and 10 for the owner or operator of an enclosed public building to post signage at all public entrances. In order to assist in this regard, a prescribed sign is included in the by-law that can be used to satisfy this requirement, or a custom sign can be created as long as it includes the prescribed wording included in the by-law.

Failure to comply with the bylaw could result in the person being charged with a summary offence under the Provincial Offences Act, R.S.O. 199. The by-law includes the ability for a fine of up to \$1000 to be levied against anyone convicted of an offence under the by-law. It should be noted that no short form wording has been approved for this by-law, as such simple tickets are not able to be issued.

While the by-law gives the Municipality the ability to lay a charge, enforcement of the by-law will be challenging for staff. The ability to respond to complaints in a timely fashion will limit the practicality of actually apprehending any offenders. In addition, the inability to collect personal information will severely hamper the ability to lay a charge under the by-law. Staff expects that any enforcement will be centered around education and awareness in all but the most egregious cases.

Staff have identified particular concerns around enforcement of the by-law at the Grand Bend Beach Washrooms. The pure number of visitors at the beach coupled with the assumption that many will not be carrying masks at the beach will make enforcement nearly impossible. Staff is considering hiring outside security staff to act as ambassadors at the washroom area of the beach house to educate people regarding the requirement for face coverings, however denial of service does not seem like a possible solution at this point.

The timing currently in the by-law stipulates that Monday August 24<sup>th</sup> at 12:01 the by-law will come into force. Presuming Council gives three readings to the by-law at the August 18<sup>th</sup> meeting, staff will have sufficient time to distribute material to business owners and start the process of educating the public through social media and municipal signage. The by-law is set to expire in 3 months on November 24<sup>th</sup>, 2020, however Council can repeal or extend the by-law at their discretion.

In order to help educate the public, a portal on our Lambton Shores website has been created. Included on this page are some Frequently Asked Questions (FAQ's) as well as links to other resources related to face coverings. The FAQ's that have been prepared are attached for Council's information.

### **ALTERNATIVES TO CONSIDER**

No alternatives are being presented to this report. The by-law preparation was based on direction from Council.

### **RECOMMENDED ACTIONS**

That Council receives this report as information in support of the attached Face Covering Bylaw 50 of 2020.

### **FINANCIAL IMPACT**

We anticipate some staff time will be required during the week leading up to the day the by-law comes into force in order to undertake the necessary education and distribution of supporting material, however the actual impact to the budget will be minimal. Additional by-law staff time may also be required to respond to any questions or complaints.

### **CONSULTATION**

Lambton Shores Staff  
Lambton County Solicitor



## **Face Covering By-Law FAQ**

The Council for the Municipality of Lambton Shores passed a Face Covering By-Law on August 18, 2020. A copy of the by-law can be reviewed at: <https://www.lambtonshores.ca/en/our-government/bylaws.aspx>

It is important to remember that wearing a face covering is only one line of defense in the fight against COVID-19. Please continue to practice Public Health guidance including hand washing, sanitizing and physical distancing.

**Owners and operators of an enclosed public space are required to post notice of the Face Covering By-Law noticeably at all entrances. A copy of the notice can be downloaded here:**

\*\*\* Link to poster for download

### **How long is this by-law in effect?**

The by-law will be in effect from 12:01 a.m. on Monday, August 24, 2020 and will remain in effect until 11:59 p.m. on November 26, 2020. At that time, Council may extend the term of the by-law for an additional period of time as necessary to meet public health objectives related to COVID-19, based on public health data and other information that may be available at that time.

### **What is considered a face covering?**

An acceptable face covering is defined in the by-law as: a medical grade mask or non-medical cloth mask or other face covering, including a bandana, scarf or other fabric that covers the nose, mouth and chin to create a barrier to limit the transmission of respiratory droplets.

### **What type of fabric should I use for my face covering?**

Look for a face covering made of tightly woven cloth or fabric (such as cotton or linen), with at least two layers. Do not use plastic or non-breathable materials.

Your face covering should:

- Allow for easy breathing
- Fit securely
- Maintain its shape after washing and drying
- Be comfortable and not require frequent adjustment
- Be large enough to cover your nose, mouth and chin

### **Can I wear a face shield instead?**

For those who can wear a face covering, a face shield is not a substitute. A face shield does not protect others from your respiratory droplets.

A face covering helps to contain your respiratory droplets. A face shield protects you from other people's respiratory droplets. If you choose to wear a face shield, you must also wear a face covering that covers your nose, mouth and chin.

However, for those who cannot wear a face covering, a face shield is better than no face covering.

### **Do I have to wear a face covering?**

If you are in an enclosed space identified in the by-law and are not considered exempt based on the criteria below, then you are required to wear a face covering.

- a) A child who is under the age of nine (9) years old;
- b) A person who is unable to wear a face covering as a result of a medical condition or a disability pursuant to the Human Rights Code, R.S.O. 1990, c. H.19;
- c) A person who is unable to put on or remove a face covering without assistance or for whom a face covering would inhibit the person's ability to breathe;
- d) A person who is unable to put on or remove a Face Covering without the assistance of another person;
- e) A person who needs to temporarily remove his or her Face Covering while in an Enclosed Public Place for purposes of:
  - i) providing or receiving services or treatment that require removal of the Face Covering;
  - ii) consuming food or drink within a restaurant, bar and other establishment that sells or offers to sell food or drink to the public for on-site consumption or as part of a religious activity within a place of worship;
  - iii) an emergency or medical purpose.
- f) A person engaged in a sport or other strenuous physical activity while participating in the activity;
- g) A person while assisting or accommodating another person with a hearing disability; and
- h) A person who is an employee or agent of the Operator and is within an area designated for employees only and not for public access, or who is within or behind a physical barrier.

## **Do I need to show proof of exemption?**

No proof is required to show you are exempt from wearing a face covering. The expectation is that individuals who self-identify as meeting an exemption should be allowed into an enclosed public place.

## **Where do I have to wear a face covering?**

You must wear a face covering at the following enclosed spaces throughout the Municipality of Lambton Shores:

- a) Stores and other establishments that sell or offer to sell food, beverages, consumer products, vehicles, equipment or other goods;
- b) Restaurants, bars and other establishments that sell or offer to sell food or drink to the public for on-site consumption or takeout, with the exception of the patrons while the seated at an area for the purpose of consuming food or drink;
- c) Establishments that provide or offer to provide services, including but not limited to professional, counselling, personal care, funeral home, transportation, repair and rental services, to the public, with the exception of services related to child care and day camps, care for the elderly and persons with disabilities;
- d) Lobby areas of commercial buildings;
- e) Laundromats;
- f) Concert venues, theatres, community centres and service clubs;
- g) Fitness centres, gyms and other recreational and sports facilities;
- h) Real-estate open houses;
- i) Libraries, historic sites and similar places;
- j) Places of worship; and
- k) Municipal facilities

## **Does the by-law require establishments to turn away customers if they are not wearing a face covering?**

No. There is no requirement under the by-law for businesses to refuse entry to those not wearing face coverings.

## **Are there areas that are exempt from this by-law?**

The face covering by-law exempts the following locations. Please be aware that you may be required to wear a face covering in these establishments depending on provincial, federal and employer policies.

- a) An enclosed public place that is owned or operated by or on behalf of the Provincial or Federal Government;
- b) Schools, child care centres, day camps;
- c) Hospitals, independent health facilities and offices of regulated health professionals;
- d) Care facilities for the elderly and care facilities for persons with disabilities;
- e) An indoor area of a building that is accessible only to employees including the area behind a physical barrier or within an area designated for them and to which the general public is not invited.

## **How will the by-law be enforced?**

By-law Enforcement continues to take an education-first approach, asking people to comply with the by-law and educating them on the importance of protecting each other. We are appealing to residents' goodwill and willingness to cooperate for the greater good.

## **How do I report someone for not wearing a face covering?**

It is important to keep in mind that Municipal by-law enforcement will not be able to respond to all calls and will be focusing on education and compliance rather than enforcement. Business owners/operators can contact Lambton Shores By-law Enforcement if non-compliance is significant and ongoing and additional educational resources and support are needed.

Please complete a by-law feedback form ([link](#)) or call 519-243-1400 ext. 4.

## **Is there a fine for non-compliance?**

The Municipality's primary approach to enforcement of the by-law is education, however, failure to comply could result in a fine of up to \$1,000.

## **Where can I get more information about face coverings?**

Learn more about face coverings from Lambton Public Health:  
<https://lambtonpublichealth.ca/2019-novel-coronavirus/protect-yourself/#face-coverings>

# THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES

## BY-LAW NUMBER 50 OF 2020

### A BY-LAW TO REQUIRE THE WEARING OF FACE COVERINGS IN ENCLOSED PUBLIC PLACES DURING THE COVID-19 PANDEMIC

**WHEREAS** the Council of the Corporation of the Municipality of Lambton Shores has the authority under subsection 11 (2) of the Municipal Act, 2001, S.O. 2001 c. 25, as amended, S.O. 2001 c. 25, as amended, to pass by-laws with respect to health, safety and well-being of persons;

**AND WHEREAS** the Province of Ontario and the Municipality of Lambton Shores have declared emergencies as a result of the COVID-19 pandemic pursuant to The Emergency Management and Civil Protection Act, R.S.O. 1990, c. E.9, as amended;

**AND WHEREAS** the Council of the Municipality of Lambton Shores wishes to implement a requirement for persons to wear a face covering while in certain enclosed public places to assist in reducing the spread of COVID-19 within the Municipality of Lambton Shores:

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Lambton Shores enacts as follows:

1. Every person within an enclosed public place shall wear a face covering.
2. Every person that is the parent or guardian accompanying a child that is nine (9) years old or older in an enclosed public place shall ensure that the child wears a face covering.
3. A “person” in Sections 1 and 2 of this by-law shall include any occupant within an enclosed public place and shall include, but not be limited to, any owner, operator, employee and worker in the enclosed public place and any customer, patron or other visitor in the enclosed public place but shall not include any of the following persons:
  - a) A child who is under the age of nine (9) years old;
  - b) A person who is unable to wear a face covering as a result of a medical condition or a disability pursuant to the Human Rights Code, R.S.O. 1990, c. H.19;
  - c) A person who is unable to put on or remove a face covering without assistance or for whom a face covering would inhibit the person’s ability to breathe;
  - d) a person who needs to temporarily remove his or her Face Covering while in an Enclosed Public Place for purposes of:
    - i) providing or receiving services or treatment that require removal of the Face Covering;
    - ii) consuming food or drink within a restaurant, bar and other establishment that sells or offers to sell food or drink to the public for on-site

- consumption or as part of a religious activity within a place of worship;
    - iii) an emergency or medical purpose.
  - e) A person engaged in a sport or other strenuous physical activity while participating in the activity;
  - f) A person while assisting or accommodating another person with a hearing disability; and
  - g) A person who is an employee or agent of the Operator and is within an area designated for employees only and not for public access, or who is within or behind a physical barrier.
- 4. No person shall be required to provide proof of any of the exemptions set out in Section 3.
- 5. For the purposes of this By-Law, an “enclosed public place” shall mean the indoor areas of any building as part of the following establishments within the Municipality of Lambton Shores that are open to the general public:
  - a) Stores and other establishments that sell or offer to sell food, beverages, consumer products, vehicles, equipment or other goods;
  - b) Restaurants, bars and other establishments that sell or offer to sell food or drink to the public for on-site consumption or takeout, with the exception of the patrons while the seated at an area for the purpose of consuming food or drink;
  - c) Establishments that provide or offer to provide services, including but not limited to professional, counselling, personal care, funeral home, transportation, repair and rental services, to the public, with the exception of services related to child care and day camps, care for the elderly and persons with disabilities;
  - d) Lobby areas of commercial buildings;
  - e) Laundromats;
  - f) Concert venues, theatres, community centres and service clubs;
  - g) Fitness centres, gyms and other recreational and sports facilities;
  - h) Real-estate open houses;
  - i) Libraries, historic sites and similar places;
  - j) Places of worship; and
  - k) Municipal facilities
- 6. For greater certainty, a waiting area, lobby, service counter, washroom, hallway, stairwell and elevator are included as part of any “enclosed public place” prescribed in Section 5 if they are open to the general public.
- 7. The following places shall not be included as an “enclosed public place” for the purposes of this By-Law:
  - a) an enclosed public place that is owned or operated by or on behalf of the Provincial or Federal Government;
  - b) schools;
  - c) hospitals, independent health facilities and offices of regulated health professionals;
  - d) an indoor area of a building that is accessible only to employees including the area behind a physical barrier or within an area designated for them and to

which the general public is not invited;

8. For the purposes of this By-Law, a “face covering” shall mean a medical grade mask or non-medical cloth mask or other face covering, including a bandana, scarf or other fabric that covers the nose, mouth and chin to create a barrier to limit the transmission of respiratory droplets.
9. Every person who is the owner or operator, including a corporation of an enclosed public place, shall post the prescribed signage attached to this Bylaw as Schedule “A” at all entrances so as to be clearly visible to any person entering the enclosed public space.
10. Notwithstanding Section 9 any person who is the owner or operator of an enclosed public place may choose to post their own sign clearly visible at all entrances to the enclosed public place if it contains the following prescribed text in a minimum font size of 24 point:

***“Protect each other  
Wear a face covering  
Cover your nose, mouth, and chin  
Required by the Face Covering By-Law 50 of 2020***

***Does not apply to children under the age of nine and those who are unable to wear a face covering as a result of a medical condition or disability.”***

11. This By-Law may be enforced by:
  - a) a municipal law enforcement officer or by-law officer appointed by the Council of The Municipality of Lambton Shores; and
  - b) such other person as designated from time to time by the Council of The Municipality of Lambton Shores;
12. Any person owner or operator who contravenes any provision of this By-Law is guilty of an offence and upon conviction is liable to a fine and such other penalties as provided for by the Provincial Offences Act, R.S.O. 1990, Chapter P.33, as amended.
13. Upon conviction, every person, owner or operator who contravenes any provision in this By-Law is liable to a fine not exceeding one thousand dollars (\$1,000), exclusive of costs, for each offence, recoverable under the provisions of the Provincial Offences Act, R.S.O. 1990, c. P.33, as amended, or any successor legislation thereto.
14. If any section or portion of this By-Law and/or schedules is found by a court of competent jurisdiction to be invalid, it is the intention of the Council of the Municipality of Lambton Shores that all remaining sections and portions of this By-Law and/or schedules continue to be in force and effect;
15. This By-Law shall not be interpreted to conflict with a Corporation of the County of Lambton, Provincial or Federal statute, regulation, or instrument of a legislative

nature, including an order made under *the Emergency Management and Civil Protection Act*, R.S.O. 1990, c. E.9, as amended.

16. This By-Law shall come into force and effect at 12:01 a.m. Monday, August 24, 2020.
17. This By-Law shall remain in effect until 11:59 p.m. on November 24, 2020 unless extended or repealed by Council.

**READ A FIRST, SECOND AND THIRD TIME, AND FINALLY PASSED** this 18<sup>th</sup> day of August, 2020.

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Mayor

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Clerk

# MASK REQUIRED

**Wear a face  
covering.**

Nose, mouth and  
chin must be covered.



**Required by the Lambton Shores By-Law 2020-50**

This does not apply to children under the age of nine and those who are unable to wear a mask or face covering as a result of a medical condition or a disability.

Please be kind and don't judge others - some people cannot wear a mask.

A face covering or mask can be cloth (non-medical) or disposable.



THE MUNICIPALITY OF

LAMBTON SHORES

[www.lambtonshores.ca/FaceCoveringByLaw](http://www.lambtonshores.ca/FaceCoveringByLaw)

**THE CORPORATION OF THE MUNICIPALITY OF LAMBTON SHORES**

**BY-LAW NUMBER 51 OF 2020**

**A BY-LAW TO CONFIRM THE PROCEEDINGS OF AUGUST 18, 2020**

**WHEREAS** it has been expedient that from time to time, the Council of the Corporation of the Municipality of Lambton Shores should act by resolution of Council;

**AND WHEREAS** it is deemed advisable that all such actions that have been adopted by a resolution of the Council be authorized by by-law;

**NOW THEREFORE**, the Council of the Corporation of the Municipality of Lambton Shores enacts as follows:

1. THAT all actions of Council which have been authorized by a resolution of the Council and adopted in open Council and accepted by Council up to and including August 18, 2020 be hereby confirmed; and
2. THAT the Mayor and the proper officials of the Municipality of Lambton Shores are hereby authorized and directed to do all things necessary to give effect to the approved actions or to obtain approvals where required, and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the Corporate Seal to all such documents.
3. THAT any pecuniary interest declared during any Council meeting or Committee meeting is deemed to be in force and the same as though repeated in this by-law.

**READ A FIRST, SECOND AND THIRD TIME, AND FINALLY PASSED** this 18<sup>th</sup> day of August, 2020.

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Mayor

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Clerk